Your Name

Your Address

Your City & Zip Code

Today’s Date, 2017

Dear URPA Member

In recognition of outstanding work for the Parks and Recreation profession I would like to nominate your innovation for consideration of the 2018 URPA **Outstanding Innovation of the Year**. Your 250 word or less statement of why this innovation should receive the award.

Nominations require detail and a thorough understanding of each applicant so that the Past President’s Award Selection committee can select a winner for each category. Please help me complete your nomination by providing the information requested below:

1. Please provide a complete description of the innovation being nominated.
2. Please explain what makes you, the nominee "innovative" by nature.
3. Please discuss how the innovation promotes or enhances the value of the profession, the program it is associated with, or the specific facility that the achievement is a part of.
4. Please describe how this facility has significantly addressed critical needs within the community or has provided new or unique service to special populations, such as adaptive programming, etc.
5. Please identify new or unique services that the facility has enabled you to provide as a result of its development.
6. Please explain any significant expansion or modification of existing facilities and/or programs.
7. Please describe all design features that make the facility more sustainable, energy-efficient, or even LEED-certified.
8. Please **attach a photo** include in the awards banquet program.

All awards will be presented during the Annual Utah Recreation and Parks Association Conference at the awards banquet at the Utah Valley Convention Center in Provo Utah, on March 14th 2018. I encourage you to attend our state conference. Your name, photo and nomination will be in the awards banquet program.

Thank you for your input on this nomination and for all the work you do to make your parks and recreation organization stand out above the rest.

Sincerely,

Your name

Your title